



**(EXAMINATIONS DEPARTMENT)**

**APPLICATION for ISSUANCE OF**

**DEGREE CERTIFICATE**

Please Tick (✓) following  **ORDINARY**  **URGENT**  **DUPLICATE**  
 **MUET**  **SZAB**  **CEAD**  **HIAS**  **GCT**  **HCST**

**B.E /B.CRP /B.ARCH** **ME /MS /MPhil** **Ph.D** **B.Design /F.Art** **BS-IT / B-TECH(Pass/Hon)**

Inward No. \_\_\_\_\_

Dated: \_\_\_\_\_

**Note: Fill as per Enrollment Card. In case of mistake in degree, separate fee will be charged for correction.**

Id. No: \_\_\_\_\_

Enrollment No: \_\_\_\_\_

Name (in capital letters): \_\_\_\_\_

Father's Name: \_\_\_\_\_

Surname: \_\_\_\_\_

CNIC No. \_\_\_\_\_

Nationality: \_\_\_\_\_ Division/Grade/CGPA \_\_\_\_\_

Year of Passing \_\_\_\_\_ Discipline \_\_\_\_\_ Weightage% \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No \_\_\_\_\_

Address: \_\_\_\_\_

Email \_\_\_\_\_

**FEES / DAYS**

DEGREE PROGRAMS	ORDINARY		URGENT		MOST URGENT		2K & BACKWARD BATCHES	
	FEES	DAYS	FEES	DAYS	FEES	DAYS	FEES	DAYS
B.E/B.CRP/B.ARCH/ B.TECH /BSIT/ ME/M.PHIL/PH.D	6,000	15	8,000	10	10,000	05	6,000	30
DUPLICATE	10,000	10	11,000	05	-----	-----	10,000	30
CORRECTION	800	10	2,000	05	-----	-----	800	30

**Note: The Urgent facility is not Applicable for 2000 and Backward Batches.**

**PARTICULAR DOCUMENTS REQUIRED FOR DEGREE CERTIFICATE**

- 1) ATTESTED COPY F PASS CERTIFICATE
- 2) ATTESTED COPY OF ENROLLMENT CARD
- 3) ATTESTED COPY OF CNIC
- 4) ATTESTED COPY OF NO DUES / CLEARANCE CERTIFICATE
- 5) ATTESTED COPY OF ALL MARKS SHEETS (1ST TO FINAL TERM)
- 6) BANK CHALLAN IN ORIGINAL (DULY VERIFIED FROM BANK)

**FOR DUPLICATE DEGREE CERTIFICATE ADDITIONAL DOCUMENTS & ABOVE DOCUMENTS**

- 1) ADVERTISEMENT IN NEWSPAPER (IN CASE F DUPLICATE)
- 2) ORIGINAL F.I.R/N.C (IN CASE OF DUPLICATE)
- 3) AFFIDAVIT FOR DUPLICATE DEGREE (STAMP PAPER RS. 20 )
- 4) PHOTOCOPY OF PREVIOUS ISSUED DEGREE (FOR DUPLICATE)

\_\_\_\_\_  
SIGNATURE OF THE CANDIDATE

**OFFICE USE ONLY**

DATE OF SUBMISSION: \_\_\_\_\_

DATE OF DELIVERY \_\_\_\_\_

BANK CHALLAN NO. \_\_\_\_\_

AMOUNT RS \_\_\_\_\_

DATED: \_\_\_\_\_

BOOK NO : \_\_\_\_\_

LEDGER NO \_\_\_\_\_

DATE OF ISSUE: \_\_\_\_\_

PREPARED BY: \_\_\_\_\_

CHECKED BY: \_\_\_\_\_

CONTROLLER OF EXAMINATIONS